# **Opening Duties**

* Set out BBQ & utility cart
* Setup pop-up over BBQ area (weather permitting)
* Set-up hotdog/hamburger warmer
* Set-up coffee maker & hot water kettle
* Set-up chili/cheese crockpots:
* Set-up condiment table, put out the following:
* Prep pretzels
* Make sure drinks & snacks are stocked
* Run register
* Make & sell various foods/snacks (not everything is listed):
  + BBQ burgers & dogs as necessary
  + Pretzels
  + Nachos
  + Cup-o-noodle
  + Coffee/Tea/Hot coca

# **Mid-day/Afternoon Duties**

* Restock food/drinks
* Run register
* Make various foods/snacks:
  + BBQ burgers & dogs as necessary
  + Pretzels
  + Nachos
  + Cup-o-noodle
  + Coffee/Tea/Hot coca

# **Closing duties**

* Shut down & clean BBQ
* Unplug appliances:
* Empty water from coffee maker & hot water kettle
* Throw out any leftover chili & cheese
* Wash dirty dishes
* Wipe down all counters
* Bring in all condiments & put away
* Wipe down condiment table & bring in snack shack
* Empty trashes
* Sweep
* Restock missing candy, chips, snacks, & drinks
* Lock front of snack shack
* Bring in utility cart
* Bring in BBQ
* Turn off lights & let BMOD know to lock the snack shack